

TRINITY INTERNATIONAL UNIVERSITY

TIU POLICY: On-Campus Apartment Selection Process Policy

TIU POLICY #: P-921

Status: Approved, April 2011
Updated, October 2015

I. PURPOSE:

To specify policy for the process by which on-campus apartments are offered to applicants.

II. SCOPE:

This policy applies to all applicants for Trinity International University (University) apartments.

III. POLICY:

A. Eligibility and Application Process

1. Current full-time University residential students are eligible to apply for on-campus apartments.
2. Once the application has been received, the Housing Office will send a confirmation e-mail to the applicant.
3. The Housing Office will seek to maintain the following balance between degree programs. Otherwise, the Housing Office reserves the right to adjust the percentage allocations in order to maintain full occupancy:
 - a. 10% Undergraduate degrees;
 - b. 90% Graduate degrees.

A. Apartment Selection Process Policy

The apartment selection process will be reviewed annually and posted on the University Life Housing webpage.

C. Cross-Campus Moves

1. A relocation fee will be charged for cross-campus moves due to the increased expense for the University. The fee structure is as follows:
 - \$600 for an efficiency apartment;

- \$750 for a one-bedroom apartment;
- \$900 for a two-bedroom apartment.

2. The Housing Office reserves the right to deny or delay a cross-campus move request if it is not within the best interest of the University.

The Housing Office reserves the right to make reasonable exceptions to this and other policies.